



**BOARD OF TRUSTEES
DRAFT MEETING MINUTES
October 26, 2010
Microsoft Office Live**

1. Call to Order

The Regular Meeting of the Board of Trustees of the California Society of Enrolled Agents Education Foundation (CSEAEF) was called to order on Tuesday, October 26, 2010 at 10:00 a.m. via Microsoft Office Live meetings. President, David A. Shaw, EA, and Secretary, Alma Guenther, EA, were present. A quorum was present.

Roll Call

<u>OFFICE</u>	<u>NAME</u>	<u>PRESENT</u>	<u>ABSENT</u>
President	David A. Shaw, EA	X	
Vice President	Raven Deerwater, EA		X
Treasurer	Don Stacy, EA	X	
Secretary	Alma Guenther, EA	X	
Member Trustee Director	Anne Arms, EA		X
Member Trustee Director	Amanda Boston, EA	X	
Non-Member Trustee	Walter Klekowski	X	
Non-Member Trustee	Steve Sims, EA	X	
Member Trustee Director	Penny van der Meer, EA		X

Guests: Susan Growney, EA, James Houston, EA, Mary Philippsen, EA, Cary M. Steward and Catherine A. Apker, CAE.

ACTION The Chair declared a quorum present.

2. Approval of Consent Agenda

MOTION It was moved and seconded to approve the Consent Agenda with the following items:

- The Minutes of October 6, 2010
- 2011-2012 Action Plans: Audit and Finance & Budget Committees
- 2010-2011 Action Plans update: Audit, Finance & Budget and Scholarship Committees
- Scholarship Committee Minutes: June 26, 2010 and July 19, 2010

3. Special Order of Business

MOTION The Scholarship Committee moved the approval of five scholarships scoring at or above 75% not to exceed \$800 for a total cost of \$3,779.95.
Motion passed.

MOTION The Audit Committee moved the approval of the 2009-2010 audit.
Motion passed.

4. Unfinished Business

ACTION President Shaw introduced the broader discussion item of the Foundation's Future. The discussion focused on a two-prong approach for the Foundation: 1) potentially developing VITA sites across the state, and 2) development of video segments that will advance the publics' understanding of taxes and how they are used. This type of material can be used for public service announcements and other public gathering places.

ACTION President Shaw indicated that the Trustees need to develop a road map and timeline for accomplishing the two elements outlined, including a legacy type program with a brochure. Mr. Klekowski agreed to assist Mr. Shaw with this element.

5. New Business

ACTION The President reviewed the summary evaluation of October 6, 2010. He also encouraged everyone to send in their evaluations so there is a better submission rate than the last meeting.

ACTION There was no additional new business to come before the Board.

6. Next Meeting

ACTION 10:00 a.m. on Tuesday, January 25, 2011 via Microsoft Office Live Meetings.

ACTION There being no further business to come before the Board, the President adjourned the meeting at 11:23 a.m.

Respectfully submitted,



Alma V. Guenther, EA
Secretary

Approved: _____

Date: _____